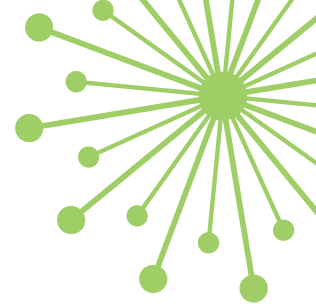


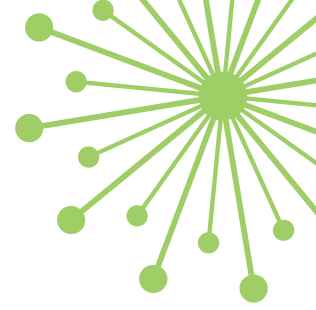
## Submission Routes to the MID

<b>AIG New Hampshire</b>	Policyholders should submit data direct via <b>www.midupdate.com</b>
<b>Allianz</b>	Three options: 1) By sending data to Allianz via their website at <a href="http://www.acmid.co.uk">www.acmid.co.uk</a> 2) By sending data direct to the MID by visiting <a href="http://www.midupdate.com">www.midupdate.com</a> 3) If the policyholder does not have internet access, then information can be submitted by post or fax to the policyholder's local Allianz branch.
<b>Amlin Insurance Services</b>	Amlin Insurance Services policyholders should immediately populate their vehicles on our MID Extranet site: - <b><a href="https://secure.ais-root.com/EXTRANET">https://secure.ais-root.com/EXTRANET</a></b> .  Policyholders will require a username, PIN and password to access this site, these can be obtained from our MID Helpdesk, tel. 01245-396473, and fax. 01245-396472, e-mail <b><a href="mailto:fleetadmin@summit-insurance.co.uk">fleetadmin@summit-insurance.co.uk</a></b> .
<b>AXA</b>	If you are a new Motor Trade or Motor Fleet policyholder, you should receive a letter outlining what course of action is needed from AXA. If you are an existing Motor Trade or Motor Fleet policyholder wishing to amend information on the website, please ring on 0870 900 1183 or contact the dedicated Helpdesk Team at <b><a href="mailto:MID.AXA@AXA-INSURANCE.CO.UK">MID.AXA@AXA-INSURANCE.CO.UK</a></b> . Any other queries regarding the Motor Insurance Database should also be referred via the same routes.
<b>AXA Corporate</b>	Policyholders should submit direct via <b>www.midupdate.com</b>
<b>AXA Ireland</b>	Policyholders should submit direct via <b>www.midupdate.com</b>
<b>Brit</b>	Policyholders will send a template to Brit which should be completed and e-mailed to <b><a href="mailto:vehicledata@britinsurance.com">vehicledata@britinsurance.com</a></b> Larger Fleet operators can update <b>www.midupdate.com direct</b> .
<b>Chaucer</b>	Motor Fleet - please send data to insurer via e-mail: <b><a href="mailto:fleetadmin@chaucerplc.com">fleetadmin@chaucerplc.com</a></b> or Fax: 01227 773888. Insurer Helpdesk 01227 284003. Motor Trade - please send data to insurer via e-mail: <b><a href="mailto:mtradenb@chaucerplc.com">mtradenb@chaucerplc.com</a></b> or Fax: 01227 284741 Tel: 0870 6060587



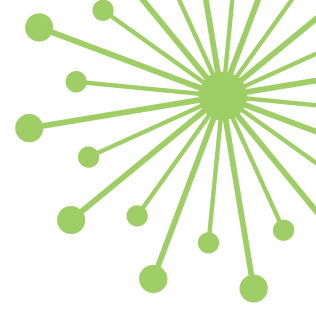
## Submission Routes to the MID

<p><b>Ecclesiastical</b></p>	<p>Send data to insurer by e-mail to <a href="mailto:fleet_mid@eigmail.com">fleet_mid@eigmail.com</a> For more details, go to Ecclesiastical's website at <a href="http://www.forbrokers.co.uk">www.forbrokers.co.uk</a>, and then click on "Information Centre", then select "Fleet MID" from the menu on the left.</p>
<p><b>Ensign</b></p>	<p>Ensign's policyholders will use one of two different submission methods, according to the size of their fleet. Policyholders with larger fleets (10 vehicles or more) will need to submit direct to <a href="http://www.midupdate.com">www.midupdate.com</a>. Policyholders with smaller fleets (fewer than 10 vehicles) should supply their data to Ensign via a number of methods. If you fall into this category, please contact your broker for more specific information. For further information please contact the Ensign MID Helpdesk on Freephone 0800 3892674, by e-mail to <a href="mailto:mid.helpdesk@ensign-group.com">mid.helpdesk@ensign-group.com</a> or visit our website at <a href="http://www.ensign-insurance.com">http://www.ensign-insurance.com</a>.</p>
<p><b>Equity Red Star</b></p>	<p>Two options are available:</p> <p><b>Option 1:</b> All vehicle changes must be notified direct to ERS via fax on 01277 206934 or via e-mail on <a href="mailto:fleet.mid@equitygroup.co.uk">fleet.mid@equitygroup.co.uk</a></p> <p><b>Option 2:</b> Direct access to the MID via ERS website on <a href="http://www.equityredstar.co.uk">www.equityredstar.co.uk</a> The ERS Helpdesk can be contact on 0870 787 4290 or <a href="mailto:fleet.mid@equitygroup.co.uk">fleet.mid@equitygroup.co.uk</a> for assistance.</p>
<p><b>Highway</b></p>	<p>Policy holders can update the MID in several ways. Complete Highway template and e-mail it to <a href="mailto:FleetMID@highway-insurance.co.uk">FleetMID@highway-insurance.co.uk</a> or fax on 01277 359 181. Highway will take telephone calls for Motor Trade policies where there are 10 changes or less on 01277 266 492. Highway are allowing policyholders or brokers to go direct to the MID to make changes - ring 01277 266 492 for more information.</p>
<p><b>HSBC</b></p>	<p>(Under 15 Vehicles) For all fleet policies comprising of less than 15 vehicles the vehicle adjustments must be advised immediately to us. We will then notify HSBC who will in turn update the MID on behalf of the Policyholder.</p> <p>(Over 15 Vehicles) For all fleet policies comprising of more than 15 vehicles the vehicle adjustments must be sent weekly by the Policyholder to HSBC <a href="mailto:midphase2@hsbc-insurance.co.uk">midphase2@hsbc-insurance.co.uk</a> HSBC will then update the MID on behalf of the Policyholder. Conventional declarations will still apply under Existing policy conditions if applicable. The HSBC helpdesk can be contacted on 0208 911 5222</p>



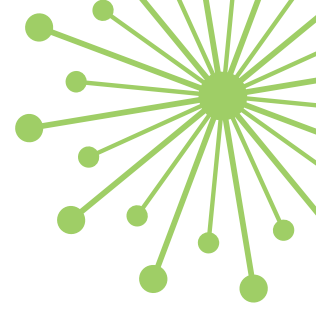
## Submission Routes to the MID

<p><b>Illium Insurance</b></p>	<p>A choice of two options is offered by Illium in order to comply with the MID:</p> <p><b>Option 1:</b> The Policyholder is responsible for directly updating the MID and will be provided with a password by Illium upon renewal.</p> <p><b>Option 2:</b> Alternatively the client can submit the vehicle information direct to Illium who will in turn update the MID on their behalf.</p>
<p><b>Jubilee</b></p>	<p>All submissions are made direct to the Syndicate by one of the following methods:</p> <p>A) By post to Fleet Dept, Jubilee Motor Policies at Lloyd's, Sidcup House, Station Rd, Sidcup, Kent, DA15 7EX</p> <p>B) By fax 020 8918 8050</p> <p>C) By mail to <b>mid@jubilee-insurance.com</b>. Full details can be found on the Fleet Policyholders' page on the Jubilee web site, <b>www.jubilee-insurance.com</b>.</p>
<p><b>Newline</b></p>	<p>All vehicle adjustments must be sent Direct to the Newline</p> <p>The Policyholder/You must therefore advise ALL vehicle adjustments immediately to Newline, by way of the Newline MID Template.</p> <p>Please just use one template for the whole policy year.</p> <p>MID Templates and Vehicle/Insured name and Address MTA should be sent directly to mid@newlineuml.com The MID template should show all vehicles throughout the year, effectively showing a running total of all vehicles that have ever been on cover under the policy (permanent or temporary). Please see attached information clarifying the MID timeframe requirements.</p> <ol style="list-style-type: none"> <li>1. When a vehicle is deleted, the 'off-date' will indicate the date the vehicle is deleted but the vehicle details should stay on the template and should not be deleted from the template.</li> <li>2. New (additional) vehicles should be added to the template, the 'on-date' will indicate the date the vehicle is added.</li> <li>3. Temporary additions will be indicated by the 'on-date' and 'off-date'</li> <li>4. The Newline system picks up the differences. Please just use one Template for the whole policy year.</li> </ol> <p>Change of Insured name and/or address also needs to be advised to the MID. Please use the 1st page of the template to advise us within the required timescales.</p>



## Submission Routes to the MID

<p><b>NIG</b></p>	<p>NIG's Fleet Policyholders will use one of two different submission methods, according to the size of the fleet.</p> <p>For smaller fleets that declare vehicle changes on an "immediate" or "as and when" basis as stated on your policy schedule, NIG will load the policy and vehicle details onto the MID for you. Policyholders must ensure that the vehicle changes are notified as and when they occur via your broker. For larger fleets that declare changes on a quarterly, half-yearly or annual declaration basis as stated on their policy schedule NIG will load only the policy details onto the MID. Policyholders are responsible for sending vehicle details (including changes) to the MID and should contact NIG's MID helpdesk initially to obtain a password before submitting the details via <a href="http://www.midupdate.com">www.midupdate.com</a>. The helpdesk can be contacted on 0845 609 0689 (local rate) between 9 and 5, Monday to Friday.</p> <p>For Motor Trade Policyholders, NIG will load only the policy details to the MID. Policyholders are responsible for sending vehicle details (including changes) to the MID and should contact NIG's MID helpdesk initially to obtain a password before submitting the details via <a href="http://www.midupdate.com">www.midupdate.com</a>.</p>
<p><b>Norwich Union</b></p>	<p>How you send vehicle details to the MID depends upon the type of Norwich Union policy you have.</p> <p><b>Minifleet and Specified Vehicle Fleet.</b> Norwich Union sends the required details to the MID. A Specified Vehicle Fleet policy is one where Norwich Union needs to know full vehicle details, such as make and model, to enable Norwich Union to price and underwrite the risk. All you need to do is keep your vehicle schedules up to date and notify changes immediately as and when they occur to your broker, or direct to Norwich Union if on a deal direct basis.</p> <p><b>Motor Trade and Unspecified Vehicle Fleet.</b> For all Motor Trade policies and unspecified vehicle fleet policies, you will receive a submission route option form as part of your New Business pack. Please complete this form and/or liaise with our MID Helpdesk (tel: 0161 866 4222; 9am-5pm) for a password and if you require aid with your initial load.</p> <p>Subsequent changes should be made yourself as and when they occur, and by the submission route chosen by you. Ad-hoc and interactive changes to be made via the MID Update website on <a href="http://www.midupdate.com">www.midupdate.com</a> using your user id and password.</p>
<p><b>QBE</b></p>	<p>Policyholders should submit data direct via <a href="http://www.midupdate.com">www.midupdate.com</a></p>
<p><b>Quinn Direct</b></p>	<p>Quinn-direct will use one of two different submission methods, depending on the policy. Policyholders who have a declaration policy will need to submit direct to <a href="http://www.midupdate.com">www.midupdate.com</a>. Policyholders who are not on declaration should supply their data to Quinn-direct who will update on the policyholders behalf.</p>



## Submission Routes to the MID

<p><b>R&amp;SA</b></p>	<p>Policyholders should update the R&amp;SA website at <a href="http://www.royalsun.co.uk">www.royalsun.co.uk</a> (go to section marked 'Motor Insurance Database'). Any queries should be addressed to the helpdesk on 0845 070 0451 or to the web support e-mail address at <b><a href="mailto:mid.support@uk.royalsun.com">mid.support@uk.royalsun.com</a></b></p> <p>Brokers can update the R&amp;SA MID website on behalf of their clients at the R&amp;SA website <b><a href="http://www.royalsunconnect.co.uk">www.royalsunconnect.co.uk</a></b> (click on the 'Commercial' tab, followed by 'MID Phase II' for access).</p>
<p><b>Summit</b></p>	<p>Summit fleet policyholders with 'as &amp; when' declaration based policies should continue to immediately advise their broker of any vehicle changes.</p> <p>Summit fleet policyholders with monthly, quarterly, 6 monthly or annual declaration based policies should immediately populate their vehicles on our MID Extranet site: <b><a href="https://secure.ais-root.com/EXTRANET">https://secure.ais-root.com/EXTRANET</a></b>.</p> <p>Policyholders will require a username, PIN and password to access this site, these can be obtained from our MID Helpdesk, tel. 01245-396600, and fax. 01245-396611, e-mail <b><a href="mailto:fleetadmin@summit-insurance.co.uk">fleetadmin@summit-insurance.co.uk</a></b></p>
<p><b>Travelers Insurance Company Ltd</b></p>	<p>Log on to <b><a href="http://www.travelers.co.uk/insurance">www.travelers.co.uk/insurance</a></b> Read the MID information and click on 'Register'. Enter your details as requested including your seven digit policy number. Your secure username will be posted to you within 48 hours. For assistance call 0700 25 25 201 or e-mail your query to <b><a href="mailto:IT.ServicesDesk@travelers.com">IT.ServicesDesk@travelers.com</a></b></p>
<p><b>Zurich</b></p>	<p>Policyholders will update via the Zurich website at <b><a href="http://www.zurich-vehicles.co.uk">www.zurich-vehicles.co.uk</a></b></p> <p>Policyholders without internet access should contact Zurich direct.</p>